EMPLOYEE APPLICATION

Personal Information Full Name: _____

Date: ___/___/_____

Phone Number: ( )_____-_____

Email: _____

Address:

_____

City: _____ State: _____ Zip: _____

Position Desired Position Applying For: _____

Date Available: _____ Desired Salary: _____

Employment Type: [ ] Full-Time [ ] Part-Time [ ] Temporary

Employment History

List the most recent employer first. Include at least 3 years of employment history - if applicable.

- Employer #1:

  _____

  Job Title: _____ Supervisor: _____

  Start Date: _____ End Date: _____

  Reason for Leaving:

  _____

  May we contact this employer? [ ] Yes [ ] No

- Employer #2:

  _____

  Job Title: _____ Supervisor: _____

  Start Date: _____ End Date: _____

  Reason for Leaving:

  _____

  May we contact this employer? [ ] Yes [ ] No

- Employer #3:

  _____

  Job Title: _____ Supervisor: _____

  Start Date: _____ End Date: _____

  Reason for Leaving:

  _____

  May we contact this employer? [ ] Yes [ ] No

References

Thank you for your interest in employment with Hammitt Inc. dba Contractors Millwork. Please complete the entire application. Incomplete applications may not be considered. Please list at least two professional references.

Name #1: _____ Relationship: _____

Company: _____ Phone: _____

Name #2: _____ Relationship: _____

Company: _____ Phone: _____

Availability

Are you authorized to work in the U.S.? **[ ] Yes [ ] No**

Do you have a valid driver's license? **[ ] Yes [ ] No**

Have you ever been convicted of a felony? **[ ] Yes [ ] No**

If yes, explain: _____

Applicant Statement

I certify that the information in this application is true and complete to the best of my knowledge. I understand that false or misleading information may result in my release. *I authorize investigation of all statements and references listed.*

Signature: _____

Date: __ / __ / __